

**Silvertree Steiner School
Parents and Friends
Association**



**Annual Report
2021**

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1. Purpose and objectives of the Association

The purpose of the Silvertree Steiner School Parents and Friends Association is to promote and support the development and maintenance of the school and to provide Adult Community Education relating to Waldorf/Steiner Philosophies to the members of the Association and the wider community.

This is achieved by focusing on the following activities:

- actively pursuing fund-raising activities to provide for equipment, maintenance and services beyond the means otherwise available to the School.
- coordinating and initiating the volunteer efforts of members of the Association in the physical improvement and maintenance of the School's premises.
- initiating and coordinating social events to foster a spirit of community within the School.
- endeavoring to increase awareness and understanding of Rudolf Steiner's philosophies among members of the Association and the wider community.
- identifying and initiating any other activities which meet the objectives of the Association.

2. Membership of the Association

The association is made up of all adults who are a co-signatory on the official paperwork of a child enrolled in the school from Kindergarten to Class 6. These members are ordinary members and have voting rights at all meetings. You are automatically a member of the P&F when the child enrolls and automatically cease to be a member when the child leaves the school.

Anyone else wishing to become a member, that is not a co-signatory, may apply in writing to the association. If accepted as members they cannot, however, vote at meetings.

3. Message from the President

2021 was another year of Covid disruptions and restrictions which impacted on some of our planned activities, fundraising etc. Despite this we still managed to generate a healthy income of \$9847 and ended the year with cash reserves of \$34,524.

Our newly located Silver Blossoms shop commenced operating early in the year and has been a huge success. Sarah Anwar and her café team put in massive effort and created a solid stream of volunteers to ensure we were able to keep the doors open, source a new range of products and create a lovely community vibe.

To top things off we were very fortunate to receive a \$20,000 grant from Mathew Hughes which enabled us to build our verandah roof covering and fence.

A Busy Bee session was also held to focus on planting and landscaping the garden area.

I'd like to thank the many parents who volunteered their precious time to assist in the many areas that we are involved in. You are too numerous to mention, but know that your

time, enthusiasm, and commitment is so appreciated and valued and directly benefits our children.

Special thanks to my fellow committee members Nicole Slattery (Treasurer), Kasia Thompson and Ebonee Leah Lynch (Joint Secretary) and Erin Barnaby (Vice President) for your support and input.

Sean Cowburn

President

4. Summary of Activities – 2021

a. Fundraising

Similar to events in 2020, there were a few challenges faced by the fundraising committee during 2021. Sadly the face to face fundraising events and opportunities that were traditionally used, were impacted and had to be scaled back during 2021.

However, there were some fundraising initiatives which occurred and were successful in 2021 and they included

- The STSS Bush Dance which raised \$120
- The Family photoshoot raised \$850
- Bunnings sausage sizzle raised \$1015
- Gilbert's SOS Program

We really appreciate the effort, time and positivity from our volunteers / parents. They have worked really hard in 2021 to keep everything afloat and their high spirits and energy flowed into our few fundraising events, which was wonderful. These events would not have happened without these precious people, so thank you. We look forward to more opportunities in 2022, and to continue building our fundraising efforts with the help of the School community.

Prepared by: Ebonee Leah Lynch

b. Grants

We applied for a total of 7 grants in 2020, of which 5 were successful.

The total grants awarded amounted to \$5696.

The table below shows a summary of our activity in the Grants area for Jan to Dec 2021.

Grant Provider	Grant Type	Application	Result	Where it was used	Amount
Matheew Hughs pre election commitment	Community Grant	P&F	Successful	Verandah for Shopt	\$20,000
Mundaring Shire	Seedlings for Landcare	School	Successful		N/A
PALs	Reconciliation Projects	School	Successful	Entry Sculpture and Welcome sign	\$1,000
NAIDOC Week 2021	NAIDOC Week Celebration	School	Successful	Booroloo visit	\$1,000
ERMC	Community Grant	School	Successful	Worm Farm Cover	\$1,850

Prepared by: Lisa Smith – Grants Coordinator

c. Silver Blossoms

The shop had a very successful year considering all the disruptions and made a total profit of \$5,917. Below is a summary of the top selling products.

TOP 10 SELLING CATEGORIES OF PRODUCTS (Ranked by Profit \$ made)		
	CATEGORY	% of Sales
1	Café	62%
2	Craft Supplies	31%
3	Health & Beauty	27%
4	Gifts & Toys	36%
5	Stationary	34%
6	Cleaning	23%
7	Felt Toys & Gifts	29%
8	Food / Pantry Items	22%
9	Crystals	35%
10	Uniforms	16%
Other categories not makin the top 10 include Wooden Toys, Books & Clothing		
Wastage Report:		
Damaged Stock - Silk Scarf, Paper & Pencils (\$13.64 Cost Value)		
Unsold Stock - MM Card & Wrapping Paper (\$8.00 Cost Value)		
Staff Consumption - Dishwahing Liquid, Faery home & Flexi Cubis (\$45.59 Cost Value)		

Prepared by: Debra Phillips-Webb

d. Social

A Dad's bonfire night was held in September and was enthusiastically attended by over 15 Dads on a chilly and intermittently rainy night. It was lovely connecting over a cosy fire, cooking dinner and, for those brave enough, camping overnight.

We also held a few morning tea sessions which were well attended and offered the opportunity to connect as well to welcome new parents.

5. Treasurers Report

2021 was another quiet year with the Covid situation which saw reductions in profits across all fund-raising efforts. And very limited to no fundraising efforts undertaken. The shop is doing well though with families supporting our endeavours!

Fundraising efforts & other incomes for the year were;

- Bunnings sausage sizzle \$925
- Ice-cream's \$422
- Markets \$2,386
- Shire grants \$500
- Shop profits \$5,917 plus approx. closing stock of \$24,000 bringing the income to \$29,917.

We donated \$1,200 to the teacher's library, a further \$9,000 to the shop build, bringing our total contribution to \$19,000.

The balance of the flow forms project was paid out for \$980.

Total cash reserves across all accounts totalled \$34,524 at the end of the year.

This year after our auditor retired, it became known that our non-profit organisation is not legally required to be audited, with changes to the turnover threshold reducing the regulatory burden on small associations.

The income statement and balance sheet are in Appendix 1.

Nicole Slattery –Treasurer

6. The committee

Our committee in 2021 was made up of 5 core positions held by the following individuals:

President	Sean Cowburn
Vice-President	Erin Barnaby

Treasurer	Nicole Slattery
Secretary	Kasia Thompson and Ebonee Leah Lynch
Executive Members	Andrea Trout, Helen McKenzie, Kathrine Bennett, Brian Nielson

In addition, the following coordinators put in a huge effort to make things happen:

Fundraising Co-Ordinator	: Andrea Trout, Nerrida Pickles Ellett, Natasha Loohuys
Silver Blossoms Shop Co-Ordinator	Debra Phillips-Webb / Sarah Anwar
Grants Application Co-Ordinator	Lisa Smith
Markets Co-Ordinator	Danielle Ryan
Craft Co-Ordinator	Vacant
Community Education	Nerrida Pickles-Ellett
Shed Coordinator	Martina Dewberry

7. Goals for 2022/23

We will continue to focus on building the community and the new committee will review our activities and set priorities for the rest of the year. We invite you to contribute towards this.

8. Appendix 1

Profit and Loss & Balance Sheet 2021

Silver Tree P & F

Profit and Loss

January - December 2021

	TOTAL
Income	
Bunnings Sausage Sizzle	2,427.60
Bunnings Sausage Sizzle costs	-1,501.62
Total Bunnings Sausage Sizzle	925.98
Bush Dance Receipts	957.25
Bush dance costs	-876.50
Total Bush Dance Receipts	80.75
Craft Activity Income	0.00
Craft Group Supplies	-122.85
Total Craft Activity Income	-122.85
Icecream receipts	716.75
Icecream costs	-295.00
Total Icecream receipts	421.75
Market Receipts	2,385.90
Mundaring Shire Grants	500.00
Other fundraising activities	850.00
Shop Sales	47,352.24
Coffee costs	-894.87
Merchant Fees	-834.61
Shop Furniture	-810.89
Shop Materials & Supplies	-38,894.74
Total Shop Sales	5,917.13
Soup receipts	0.00
Soup costs	-412.56
Total Soup receipts	-412.56
Spring Fair Open day sales	0.00
Spring Fair Open day costs	-698.35
Total Spring Fair Open day sales	-698.35
Total Income	A\$9,847.75
GROSS PROFIT	A\$9,847.75
Other Income	
Interest income	12.04
Total Other Income	A\$12.04
Expenses	
Audit Fees	350.00
Bank charges and fees	0.35
Gifts and donations	86.99
Meeting Expenses	240.04
P&F General Expense - Stationary	35.00
PF BN 19 - New Shop Build	8,664.96
PF LI 16 Teachers Library	1,200.00
Uncategorised Expense	0.00
Total Expenses	A\$10,577.34
NET EARNINGS	A\$ -717.55

Silver Tree P & F

Balance Sheet Comparison

As of December 31, 2021

	TOTAL	
	AS OF DEC. 31, 2021	AS OF DEC. 31, 2020 (PY)
Assets		
Current Assets		
Craft Cash Jar	29.00	29.00
Craft Group #5921	2,033.31	3,134.86
Main Account	8,305.86	19,841.93
Market Float	30.00	30.00
Silver Blossoms #9505	24,185.49	18,062.34
Silver Blossoms Petty Cash	1,350.00	150.00
Term Deposit #9943	0.00	5,403.08
Total Current Assets	A\$35,933.66	A\$46,651.21
Total Assets	A\$35,933.66	A\$46,651.21
Liabilities and shareholder's equity		
Current liabilities:		
PF AS 11 - Art Installation - Craft Group	0.00	980.00
PF BN 18 Silver Blossoms New Shop	0.00	10,000.00
PF CT 05 - Class 3 Build Project	750.00	750.00
PF LI 16 Teachers Library Liability	0.00	1,200.00
Total current liabilities	A\$750.00	A\$12,930.00
Non-current liabilities:		
Min Balance Required - Craft Account	700.00	700.00
Min Balance Required - P&F Main Account	3,000.00	3,000.00
Min Balance Required - Silver Blossoms Account	7,000.00	7,000.00
Total non-current liabilities	A\$10,700.00	A\$10,700.00
Shareholders' equity:		
Net Income	-717.55	-6,880.35
Retained Earnings	13,751.21	17,800.00
UnAllocated Funds	11,450.00	12,101.56
Total shareholders' equity	A\$24,483.66	A\$23,021.21
Total liabilities and equity	A\$35,933.66	A\$46,651.21