

Kindy Care Policy

Conditions

- Kindy Care is offered as a fully self-supporting service within the Silver Tree Steiner School.
- Kindy Care is only offered on the days on which your child attends Kindergarten at Silver Tree.
- The school reserves the right to cancel Kindy Care. If a Kindy Care day(s) is deemed not viable, a full refund for those days will be provided.
- Kindy Care is not offered on those days where Kindergarten closes early e.g., festivals, or end of term early closure.
- Kindy Care is staffed by a qualified teacher.
- The acceptance of child(ren) into the Kindy Care program is at the discretion of the teacher and/or the Head of School.

Bookings

- Bookings can be made on the SchoolZine app or at reception and paid in full before the session is attended. SchoolZine utilizes PayPal to process payments. Payments at reception are via eftpos. No cash payments are accepted.
- Term bookings must be made prior to the commencement of term. If applying for Kindy Care Term Bookings at the beginning of the year, you can request to add these fees to your direct debit payments via Edstart. This option is no longer available once Term 1 has commenced.
- Casual Bookings should be completed by close of day prior to the requested day.
- Kindy Care will have a maximum of 10 children. Term bookings will take precedence and casual bookings will be taken on a first come, first served basis. Should there be sustained interest in Kindy Care, the school reserves the right to increase the maximum number of children to 20, dependent on the ability to secure appropriate staff.

Fees

- Fees are outlined in the Kindy Care Booking Form.
- Payments are non-refundable.
- Sibling discounts and concessions do not apply to Kindy Care.
- If payment is not received before the booked date, the booking is deemed to be cancelled/not required.

Term Bookings

- Term Bookings will be invoiced separately prior to the commencement of term.
- Payments must be paid within 14 days of invoice.
- If a term booking is made part way into the term, the remainder of the term will be charged pro-rata.

Casual Bookings

- Casual bookings are charged at a higher rate due to associated administration costs.